

Application For Employment

Beauregard Parish Library
205 South Washington Avenue
DeRidder, Louisiana, 70634
337-463-6217
Fax: 337-462-5434

Personal Information

Name:		Date:
Social Security Number: [not required]		
Home Address:		
City, State Zip:		
Home Phone:	Business Phone:	
US Citizen?	If Not Give Visa No. & expiration:	

Position Applying For

Title :	Salary Desired:
Referred By:	Date Available:

Education

High School (Name, City, State):	
Graduation Date:	
Business or Technical School:	
Dates Attended:	Degree, Major:
Undergraduate College:	
Dates Attended:	Degree, Major:
Graduate School:	
Dates Attended:	Degree, Major:

References	
Work References:	Personal References:
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____

Additional skills, certifications, abilities

Hours [check times you would work]

Full Time only -[40 hours] _____ Either Full Time or Part Time _____

Part Time - [up to 27 hours] _____

Jan - Dec ____ Summer only ____ After school only ____ Other[specify]_____

Work Location

[check all locations that you could work]

<input type="checkbox"/> DeRidder	<input type="checkbox"/> Merryville	
<input type="checkbox"/> East Beauregard	<input type="checkbox"/> Ragley	
<input type="checkbox"/> Fields	<input type="checkbox"/> Longville	<input type="checkbox"/> Singer

Job Description Education Requirements

Support Level I - [shelvers, aides] - less than high school diploma

Support Level II - [entry level clerical] - high school diploma

Support Level III - [assistant managers for branches or departments] - vocational technical diploma or 2 semesters college

Support Level IV - [associate managers for departments or services such as collection management, purchasing] - associate degree or 4 semesters college

Paraprofessional - [management level - reference consultants, classification/cataloging, human resources, systems management] - bachelor's degree

Professional - [librarian positions] - ALA accredited master's degree in Library & Information Science

